

2nd Cardiac Nursing Conference
'Innovative and Advanced Cardiac Care towards Better Patient Outcomes'
11 July 2015 · Sheraton Hotel, Hong Kong

ABSTRACT SUBMISSION INSTRUCTION

Abstracts content should be relevant to the following cardiac specialty areas:

- Cardiac medical / interventional care
- Paediatric cardiac care
- Cardiothoracic care & cardiac perfusion
- Preventive cardiac care and cardiac rehabilitation
- Administration and professional advancement in cardiac care nursing

The extended deadline for abstracts submission is 15 April 2015.

Authors will be notified of the acceptance of their abstracts no later than **10 May 2015**.

Selection criteria include:

- Clear and cohesive writing
- Relevance to the Conference theme and cardiac specialty areas
- Significance of the topic to clinical practice, education and research
- Originality of the work
- Clarity of the content
- Clarify and cohesiveness of the writing

Guidelines for Abstract Submission

- All abstracts must be submitted electronically to abstract_sub_2ndcnc2015@hkcna.org
- Abstracts prepared by handwriting, submitted by fax will not be accepted.
- The submitted abstracts must be free of commercial bias or promotion.
- All abstracts must be prepared in English.
- Each abstract should not exceed 300 words.
- Abstract structure:
 - (a) Abstract Title
 - (b) Author Name(s) and Institution(s) of each author
 - (c) Background & significance
 - (d) Content (for research paper, please include study design, study methods and results)

(e) Summary / Conclusion and recommendation

- Please indicate your preference for oral or poster presentation. The scientific committee will make the final decision on a poster versus oral presentation acceptance.
 - Oral presentation: 15 mins plus 5 mins Q &A
 - Poster presentation: 690mm x 990mm

Important Notes

- There is no limit to the number of abstracts an author may submit.
- Abstracts containing previously presented data are eligible for submission. However inclusion of updated data is encouraged.
- Please do not submit multiple copies of the same abstract.
- The Abstract Submitter and the presenting author are required to ensure that all co-authors are aware of the content of the abstract before submission, and of all communications thereafter.
- The Abstract Submitter will be the corresponding person. All notifications regarding abstract status, acceptance and scheduling will be sent to the Abstract Submitter. The Abstract Submitter will be responsible for informing the other authors about the status of the abstract.
- Upon receiving the submitted abstract, an acknowledgement email will be sent to the Abstract Submitter within two days.
- The conference Scientific Committee will determine according to the selection criteria whether the abstract will be accepted for presentation.
- Notifications of acceptance will be sent along with instructions on the preparation of oral and poster presentation, and information regarding projection facilities and scheduling to the Abstract Submitter.
- The presenting author of accepted abstract must complete conference registration. Only the abstracts of registered presenting authors will be included in the conference proceeding.
- Only the presenting author of accepted abstract will be waived for conference fee.
- All abstracts must be submitted and presented in clear English with accurate grammar and spelling of a quality suitable for publication. If you need help, please arrange for the review of your abstract by a colleague who is a native English speaker, by a professional editor, prior to submission.
- Upon submission, the Abstract Submitter confirms that the abstract has been previewed and that all information is correct, and accepts that the content of this abstract cannot

be modified or corrected after submission and is aware that it will be published exactly as submitted.

- Submission of the abstract constitutes the authors' consent to publication (e.g. congress website, conference proceeding, other promotions, etc.)
- The Abstract Submitter warrants and represents that he/she is the sole owner or has the rights of all the information and content ("Content") provided to the Second Cardiac Nursing Conference (Hereafter: "The Organizers"). The publication of the abstract does not infringe any third party rights including, but not limited to, intellectual property rights.
- The Abstract Submitter grants the Organizers a royalty-free, perpetual, irrevocable nonexclusive license to use, reproduce, publish, translate, distribute, and display the Content.
- The Organizers reserve the right to remove from any publication an abstract which does not comply with the above.

Receipt of abstracts will be acknowledged through email. Abstract Submitter will be notified of the decision of the Scientific Subcommittee no later than **10 May 2015**. The presenting author of successful abstracts will be required to register for the conference.

If you have questions about the submission process, please email to conference secretariat at secretariat_2ndcnc2015@hkcna.org